

St. Joan of Arc Secondary School

Arrangements during the Suspension of School till 1st March, 2020

4th February, 2020

Dear Parents / Guardians,

The Education Bureau (EDB) announced on 31st January, 2020 that due to the latest epidemic development, all schools in Hong Kong (including kindergartens, primary schools, secondary schools, special schools and private schools offering non-formal curriculum) would resume classes on March 2 the earliest pending further assessment. We would like to inform you of the upcoming arrangements as follows:

A. Opening of School for Students in Need

School remains open for students in need, from 9:00 – 16:00 (Monday to Friday). Only the School Hall is open for students doing self-study. Please find school staff for help if necessary.

Students returning to school please rub your hands with alcohol-based hand sanitiser for 30 seconds and put on a surgical mask when entering the school. Students are requested to measure body temperature at the General Office. Students with fever will be asked to go home for rest and medical consultation.

B. Declaration of Travel outside Hong Kong

As required by the EDB, we have to report the number of student who are/have travelled outside Hong Kong. Class teachers or school staff will contact parents for the collection of relevant information.

C. Learning Materials and Assignments Arrangements

School will provide students with online learning materials and assignments for continuing studies during the school suspension. From 6th February, 2020 onwards, students can visit the school's webpage and follow the instructions to get access to learning materials. Parents are invited to monitor their children to complete the assignments required.

D. School Activities Arrangements

During the period of school suspension, all scheduled school activities including Catholic Diocesan School Athlete Meets (12-13/2/2020), the talk held by the Law of Society of Hong Kong (22/2/2020), book fair (14-15/2/2020) will be cancelled. S.1 -S5 Parents Day scheduled on 15/2/2020 will be postponed, the date is to be confirmed.

E. S.6 Mock Examination

S.6 Mock examination will be cancelled. The school will send out the mock exam paper to students through eClass according to the scheduled exam timetable. On the same day of receiving question paper by 4:00 p.m., students will get the model answers for self-correction

and self-study. Only students' academic results attained in the 1st term will be shown in the school's report card.

During the period of school suspension, please closely keep vigilant about children's health, and should not allow students to travel abroad in order to lower the risk of being infected. For more information about novel coronavirus infection and its preventive measures, please visit webpages of Education Bureau (<https://www.edb.gov.hk/>) and Centre for Health Protection (<https://www.chp.gov.hk/>).

We will keep you informed of the latest updates through the school's webpage. If you have any enquiries, please contact us at 2578 5984.

Yours sincerely,

Yuen Cheung Oi

Principal